



County of Los Angeles  
**CHIEF ADMINISTRATIVE OFFICE**

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DAVID E. JANSSEN  
Chief Administrative Officer

Board of Supervisors  
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Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

May 17, 2006

To: Department Heads

From: David E. Janssen  
Chief Administrative Officer

**KICK-OFF FOR COUNTY DAY AT THE COUNTY FAIR**

We would like to begin preparations for the Los Angeles County Day at the Fair by holding a kick-off meeting on June 1, 2006 at 11:00 a.m. in Room 743 at the Kenneth Hahn Hall of Administration. **I encourage the participation of your department by sending a representative to this meeting.** The enthusiastic participation and support of departments contributed to the tremendous success of last year's event.

The Los Angeles County Day at the Fair is scheduled for Sunday, September 10, 2006. Similar to last year, there will be a County parade, departmental informational booths, a luncheon for department heads, and a horse race in the County's honor. This year's parade theme will be "*Los Angeles County: A Great Team*" to tie in with the County fair exhibit, "*We're Great Sports*," which will feature the professional sports teams in the County. Invitations are being extended to the teams to participate in the parade and exhibit. Discount admission tickets will be available to employees.

Judy Hammond of the Public Affairs Office will coordinate this event. We are asking that your office contact her at (213) 974-1363 or [jhammond@cao.co.la.ca.us](mailto:jhammond@cao.co.la.ca.us) to advise us of your departmental representative to the planning committee.

The Los Angeles County Day at the Fair will provide a wonderful opportunity to showcase our employees and services, and let the public view Los Angeles County as "a great team." Thank you for your support and participation.

DEJ:GK  
JAH:mg

c: Each Supervisor